# OCPW Code Enforcement

## **OC**PublicWorks my**OCeServices**



## Code Enforcement Requests Neighborhood Preservation



#### WHAT

To file a code enforcement request through OC Public Works Neighborhood Preservation, you will need the following information:

- Property address where the violation exists
- A detailed description of the violation
- Any other pertinent information to help us address the request

Property maintenance is the responsibility of every property owner, which includes keeping public right-of-way clear.

#### Common Property Maintenance & Right-of-Way Requests

- Sports equipment impeding public streets & sidewalks
- Junk, rubbish & debris
- Inoperable vehicles

- Trash cans impeding public right-of-way
- Recreational vehicle living
- Overgrown vegetation
- Banners & flags

Lawn parking

### HOW

#### Choose one of the following methods to file a request:

- Call our request line at (866) 552-8120
- Online at <u>MyOCeServices.ocgov.com</u>
- Visit us in-person at 300 N. Flower, 1st Floor, Santa Ana, CA 92703
- By mail at P.O. Box 4048, Santa Ana, CA 92702-4048

All code enforcement requestor information provided remains confidential. Anonymous requests are also accepted.

CONTACT INFORMATION 866.552.8120



- Facebook.com/ocpublicworks
- Twitter.com/ocpublicworks

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### HOW TO SUBMIT A COMPLAINT ONLINE





- Visit the online portal at MyOCeServices.ocgov.com
- Click on the "Service Requests and Complaints" icon
- Click on "Property Violations" in the Complaint Section
- Select your complaint type and click the arrow to populate the adjacent box
- Provide a description of your complaint
- Provide the location of your complaint (Private Property, Public Road or Public Flood Channel)
- Provide your personal information. All code enforcement requestor information provided remains confidential. Anonymous requests are also accepted.
- Provide your contact information (optional)



• Click on the blue icon to provide the area/location of your complaint by selecting the location on the map.

- Attach photos or any supporting documentation (if applicable)
- Review the summary of your complaint.
- Click on the submit button to submit your code enforcement request.