

1. Basic Event Details

Ladera Ranch Maintenance Corporation has partnered with Event Helper to simplify obtaining event insurance, allowing you to focus on your event.

What is your role in the event?

What type of event is it? ⓘ

Total days of coverage you need ⓘ

Combined Daily Attendance ⓘ

In what state is your event? ⓘ


[Continue](#)

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- Fill in your event information.
- Click "Continue".
- Complete steps 2 – 4.

5. Event Organizer Information

Policyholder (Insured) Information

Are you insuring your business? 

☐ Yes

☐ No

Primary Contact Name

 First & Last Name

Address 

 Search...

Apt/Suite 

Email 



Phone Number 



() - -

Continue

\$105 ▾

- Enter resident information as Policyholder (Insured).

NOTE: This must match the name and address on the Clubhouse Reservation Details & Guidelines Agreement.

- Click "Continue".

6. Event Locations (Additional Insureds)

Ladera Ranch Maintenance Corporation has prefilled the certificate holder and additional insured portion of the application for you.
How easy is that!?!?!?

Primary Event Location

Name of Certificate Holder ⓘ

Ladera Ranch Maintenance

Additional Name Field

Corporation and FirstService Residential

Additional Name Field

c/o FirstService Residential

Additional Name Field

Line 4 (optional)

Address

15241 Laguna Canyon Road, Irvine, CA 92618

Apt/Suite

Custom Wording

Custom Additional Insured

 Add Another Location

Continue

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- Take a break & relax! Step 6 has been pre-filled for you, so you can go straight to clicking "Continue".

7. Terms & Conditions

Review Your Information (Terms & Conditions below)

I understand that the insurance company, in determining whether to provide insurance coverage, will rely on the information contained in this form and all other information being submitted. By purchasing this policy, I hereby warrant, represent and confirm that, to the best of my knowledge, all information provided is complete, true and correct.

✔ Basic Event Details

✔ Eligibility Questions

✔ GL Coverage Options

✔ Dates of Coverage

✔ Event Organizer

✔ Event Locations

☐ If I choose to cancel my general liability policy, I will be subject to a refund fee of \$27.61, the full Administration Charge on my policy. If www.TheEventHelper.com cannot meet my venue's insurance requirements, I am eligible for a full refund. No refunds will be issued after the commencement (start date) of the policy period. [See full refund policy.](#)

☐ By checking this box I accept the Exclusions, Terms & Conditions and certify that I am at least 18 years of age.

☐ I confirm that none of the [excluded event types](#) or services will be provided by the insured on this policy.

☐ I understand injuries to athletic/sporting participants, performers/crews and volunteers will not be covered by this policy (unless classified as event type).

☐ I understand there is no coverage for any losses due to any communicable disease such as Coronavirus disease (COVID-19).

Please type your name

Continue

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- **Agree to Terms & Conditions.**
- **Click "Continue".**

8. Payment Method

Credit Card Number

Expiration

Verification Number

Billing First Name

Billing Last Name

Billing Zip Code



Submit Payment

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- Enter payment information.
- Click "Submit Payment".
- Check "Get Event Insurance" off your to-do list.